

Position Description

Position Title: **Workshop Industrial Painter**

Reporting to	Workshop Team Leader
Direct Reports	NIL
Liases with internally	Managing Director, Administration, Workshop, Engineers, Internal & External Sales Specialists, Finance & Legal, People & Culture, Marketing & Design
Liases with externally	Customers, Stakeholders
Purpose of the Position	The Workshop Industrial Painter is responsible for painting various structures and surfaces in the workshop area of John Valves. Your primary role is to apply protective coating or decorative finishes to surfaces such as machinery, equipment, valves etc. You must be a highly organised and motivated individual who holds a current driver's licence and forklift licence is desirable.
Essential Criteria	<ul style="list-style-type: none"> • Ability to communicate effectively, both orally and in writing • Demonstrated ability to establish effective and cooperative working relationships built on trust • Excellent organisational and time management skills • Ability to manage a wide range of relationships with a variety of stakeholders • Current drivers licence • Mechanical knowledge or relevant industry experience desirable • Communication skills and the ability to prioritise work • Ensuring compliance with OH&S policies • Excellent numeracy and Literacy skills
Preferred Criteria	<ul style="list-style-type: none"> • Forklift Licence • Experience as a Sandblaster or Painter desirable
Behaviours Required	<ol style="list-style-type: none"> 1. RESPECT – We value all people, opinions, abilities and qualities 2. QUALITY – Do it Once; Do it Right 3. INTEGRITY – Trust our service, people and products 4. TEAMWORK – Where Everyone Wins 5. TRANSPARENCY – Dealing honestly and fairly with everyone 6. CUSTOMER FOCUS – Your happiness is our success
Key Performance Indicators	<ul style="list-style-type: none"> • Working well as a team member • Punctuality • Prioritising work in step with any issues that arise • Ability to complete an assigned task within the required time frame • High attention to detail • Compliance with all John Valves systems, standards, policies, and procedures

Tasks and Responsibilities

For the Workplace

- Adhere to human resources policies including anti-discrimination, harassment, bullying and victimisation policies
- Adhere to workplace health and safety policies and proactively contribute to maintaining a safe and clean work environment
- Display a positive attitude and be an active member of the team
- Treat others with respect
- Follow direction provided by senior members of the team, where authorised



Key Responsibilities for the Role

- Cleaning & Preparing Surfaces
- All required preparation for Painting
- Utilising the Sand and Bead Blaster
- Mixing and applying of Paint
- Final inspection after completing the coating
- Cleaning Paint equipment & Work area
- Maintaining Equipment
- Maintain a safe and clean workspace
- Other duties as required during the operation of the business.

Key Competencies

- Mechanical aptitude for workshop duties desirable
- Good verbal and written communication skills
- Ability to work cooperatively and respectfully with others from various backgrounds and cultures
- Flexible and adaptable with ability to problem solve and multi-task
- Ability to work unsupervised and under pressure
- Ability to work as a team & to lead by example
- Strong organisation skills, with ability to prioritise and follow through
- Foster a trusting, inclusive and mutually supportive environment and treat each individual with dignity, integrity and respect
- Contribute to a culture that promotes the safety and wellbeing of all employees.

Standard Management

- Strict compliance with all John Valves systems, standards, policies and procedures
- Promoting safety and risk management initiatives at all times
- Ensure activities meet with and integrate with organisational requirements for; expected workplace behaviours, quality management, health and safety, legal stipulations, environment policies and general duty of care
- Comply with Occupational Health and Safety standards in accordance with OH&S manual.

This Position Description is intended to describe the general nature and level of work that is to be performed by employees assigned to this job. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this Position Description may be changed at Company discretion and activities may be added, removed or amended at any time.

I acknowledge the duties set out in the Position Description above and understand that the Position Description and duties may alter from time to time to suit the needs of the business.

Name:

Signature of Employee

Date: